

Municipal Corporation of Greater Mumbai
Shops And Establishment

CIRCULAR

No.CI/6230/SE DT 17.01.2018

Sub- Procedure to be adopted for Registration under
Maharashtra Shops & Establishment Act.

Ref –1.Instruction from DIPP under Ease & doing Business
2.No.MGC/G/6034, dt.26.12.2017

With reference to above subject matter as per the Municipal
Commissioner's sanction Dt 11.01.2018 under No.MGC/G/6064, instructions
regarding procedure to be adopted for issue of Registration certificate are as
follows :

1. Issue Registration Certificate in Real time without Document verification.
2. Inspection for new registration is done away with.
3. Spot inspection, in case of new Registration will be done within 7 days only on receipt of complaint of that establishment and an action will be initiated as per provisions of Shops & Establishment Act.
4. Uploading of scan copy of Pan Card is done away with.

For necessary action.


Chief Inspector

Shops & Establishment

Sr.Inspector (S & E) II H 21 Ward